

Borough of Modena
Monthly Council Meeting Minutes
June 17, 2024

1. Call to Order

At 7:00 pm on Monday June 17, 2024, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting, of the Borough of Modena Council.

2. Salute to the Flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were President Jennifer Daywalt, VP Tilghman, Council members, Jenny Hines, Felicia Handley, Ruth Ayers, Mayor Harvey, Treasurer Daniell Pearson. Council members Blaise Frost, Elizabeth Sinton and Borough solicitor Stacey Fuller were absent.

4. Approval of this evening's Agenda

Council member Hines made a motion to accept this evening's agenda, Council member Ayers second, all in favor motion passed.

5. Approval of Minutes

Monthly meeting minutes from May 20, 2024, reviewed. Council member Hines made a motion to accept the minutes, Council member Handley second, all in favor motion passed.

6. Public Comment on Agenda Items

None

7. Written Reports

7.1 Treasurer's Report

- President Daywalt distributed the report for Council to review.

7.2 Payment of Bills

- 1st installment to West wood Fire for the ALS contract will be from Citadel General to Presence bank.
- President Daywalt stated that the total bills to be paid was \$40,109.00. VP Tilghman made motion to accept and pay these bills, Council member Hines second, all in favor motion passed.

7.3 Police and Fire Department Reports

- John Fry from Westwood Fire Department stated that we will be getting a monthly report. The system is stressed by not having a local hospital. Westwood is overworked, but with the team he has, they are doing their best, which we all agree. Westwood will be attending the National Night out on August 6th at the Fire House so that they can 'be seen' by the residents to any answer questions.

7.4 Sewer Flow Report

- Reviewed by council. Woodland Ave had a sink hole at the sewer line. Eldridge did repair.

7.5 Code Enforcement Officer Report

- Report submitted by Codes inspector Stephen. Council reviewed.

8. Council and Committee Reports

8.1 Council President Report

- National Night Out is on Tuesday August 6. We will be working with the Fie House to have a BBQ, information booth, just gather together with the residents.
- At the PSAB Conference VP Tilghman was recognized by receiving the Distinguish Service Award. There were only four recipients in the state that received the award. President left literature, pamphlets, COSTAR vendor, pens, folders for Council to take. President is interested in the purchase of an electric speed sign. She will present it at the next COG meeting so that all the municipalities can join in with payment towards it so we all can share the sign; it is expensive for Modena to buy on their own.
- October 11 thru 13 there will be the Fall conference in Lancaster that Council President suggests all to attend a day or two since it is more local than Hershey was.

8.2 Secretary Report

- Secretary received the Salt Consortium document from West Bradford Township. They will RFP for the 2024-25 road salt. Once they receive quotes in August, they determine who the consortium will use. Council member Handley made a motion to be a part of this consortium, Council member Hines second, all in favor motion passed.

8.3 Mayor Report

- Nothing to report.

8.4 Park & Rec Committee Report

- Duck Derby finalized numbers will be presented at the next meeting.
- July 9 will be next meeting. Comp Plan discussion for parks.
- August will be backpack giveaway.
- October will be the Haunt.
- VP mentioned it would be nice to have signs/names for the parks. President stated that a Comp Plan financed by a Grant would be needed.
- There are two benches in the garage that need to be installed in the parks. They need to be cemented in so they cannot be removed.
- VP suggested to give out free dog waste bags. They would be at borough hall or install the posts with bags to be installed in the parks. President would like quotes.

8.5 Historical Committee Report

- Meeting was cancelled. Next will be July 2. Council member Hines mentioned that fundraising is needed and more community involvement such as a movie night.
- Committee head spoke with Wendy from Primitive Hall on Grants. She will help give direction on History for the Mode House.
- A MOU will be created by Solicitor for Cleveland Cliffs for the half purchase of the Mode House.

8.6 Public Works Report

- Recycling truck needed just an oil change and inspection. They did a whole preventive maintenance, which costs \$1,026.00. This work needs to be reviewed since the truck is new and mini miles.
- Ford 350 needs inspection next month.
- Kabota problem was that the hydraulic button was accidently pushed. All good now.
- Applicant Edward Chilcote for PRN PW. VP will work with him. Executive meeting at later date if hired for employment.
- New salt grate is needed, or Tim DeMarco fix the old one.
- Wood Chips: need an idea what to do with them. VP Tilghman has offered to help move them to the areas where the committee will be planting. More volunteers are needed.

8.7 Planning, Zoning and Ordinance Report

- Committee members met to discuss some issues.

8.8 Environmental & Conservation Report

- Wood chips are needed at the pocket park. VP volunteered, committee needs to set a day and time.
- Tuesday June 25 at 3pm will be a planting session – volunteers needed.
- Committee members have reached out to local resources for help. Planting time should be in the evening when more people are available, 5-7pm instead of the afternoon.

8.9 Finance Committee Report

- Quarterly meetings are to be scheduled with this committee.

Unfinished/Old Business

- Motor vehicle Ordinance #123-06 Ch 15. Correction made. Then will be advertised. July 17th meeting to be adopted. VP Tilghman made motion to accept and advertise, Council member Handley second, all in favor motion passed.
- Ordinances: Residential Use and Occupancy – tabled.
- Ordinance of Commercial Use – Committee, Council President, and Borough Solicitor Stacy will get together to review.
- Condition Use Meeting for 98 N Brandywine Ave is postponed. New date is July 15, 6pm

Grant Project Updates

CRP Grant – Streets

- June the numbers will be in on the total cost of the roads project.
- Baker St. rainwater flow is draining into yards instead of down the road. President will notify engineers to review.

Tropical Storm Ida/HMGP-Meredith Court

- **South Brandywine Bridge**
MKowal Excavating, LLC finished the job, engineers need to inspect and approve before final payment sent. Committee will need to do planting so that it does not wash out.

Meredith Court: Solicitor Stacey is still working on an RFP for a Project Manager.

- New contact at FEMA – President and Solicitor has his information.

9. New Business

- Coursevector borough website designer is offering a service/link for the Borough's website to pay online. 3.5% on credit cards service fee to users. Borough to pay license is at the cost \$39.99 annually.
Council request more info. Want to know if there is a discount or a cash fee instead of a percentage fee.
- Residents at 37 N Brandywine Ave need to remove two very tall dying trees. They filled out and paid the application fee. Residents wanted council to know that on Wednesday August 7, from Lloyd Ave. to Woodland Ave. there will only be one lane open for traffic. Council appreciated knowing this information and Codes inspector approved the application.

10. General Public Comments – limit of 3 minutes per person

- Stephen Link, resident at 104 N. Brandywine Ave. wrote two letters to the borough. Wondering about the freshwater flow. The problem is with Sealed Air with one of their water tanks up the hill. He wanted to know why he was not informed. VP Tilghman stated he will keep him up to date on the progress. Mr. Link also stated that the curb is to low from the new paving. President Daywalt stated she will have the engineers take a look at it.
- Kim Sherman, resident at 8 Baker St. asked about the sink hole on Woodland Ave. it was a sewer pipe. She also questioned the purchase of the Mode house, Borough has half, Cleveland Cliffs owns the other side. In the 1950's it was divided into a twin.
- Questioned why there is no resolution on any change of meeting dates or times. President stated resolution not needed to do so. Every year it is advertised in the paper that there will be two meetings monthly.
- Jeff Morrision owner of 3 Union St. & Chad Rhoads, a tenant of Jeff Morrison spoke about \$15,000.00 of fines from the Borough for Codes violations. He stated that in the past, he requested a meeting with Council on issues that Council may have with his property, yet there was no meeting. Council President stated that since this is now in the hands of the Court, Council is unable to talk about the issues. Everything on his property needs to be up to code and zoning. Chad Rhoads spoke that communication is the problem here. He did not appreciate that the codes issued him a violation for a shed that he has on the property. He claims it is on wheels that can be moved, not stationery. Mr. Rhoads wants better communication, no harassment, with him and Mr. Morrison for anything the Borough would need from them.

Meeting Adjourned

Regular Council meeting ended at 8:32pm. Council member Handley made a motion to end the regular meeting, Council member Hines second, all in favor, motion passed. President Daywalt required an Executive meeting to start at 8:40pm.

Next Council Meeting:

Monday July 1, 2024, at 7:00 pm at Borough Hall.

President:

Secretary:

Date: